

NURSE PRACTITIONER

THE BUREAU OF PRISONS IS AN EQUAL OPPORTUNITY EMPLOYER
COMPETITIVE CAREER VACANCY (OPEN UNTIL FURTHER NOTICE)

Opportunities in the Federal
Government Announcement No.
610 GS-9/11
(Issued: May 2000)

Submit forms to:
Federal Bureau of Prisons
Examining Section
10010 Junction Drive
Suite 116 South
Annapolis Junction, MD 20701

SELECTION WILL BE MADE WITHOUT DISCRIMINATION FOR ANY NON-MERIT REASON SUCH AS RACE, COLOR, RELIGION, NATIONAL ORIGIN, AGE, SEX, PHYSICAL DISABILITY, MARITAL STATUS, SEXUAL ORIENTATION OR MEMBERSHIP IN AN EMPLOYEE ORGANIZATION. THIS AGENCY PROVIDES REASONABLE ACCOMMODATIONS TO APPLICANTS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION AND HIRING PROCESS, PLEASE NOTIFY THIS AGENCY. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

DUTIES

Nurse Practitioners provide diagnostic and therapeutic medical care and services. The work requires knowledge of specific observation and examination procedures, and ability to perform designated diagnostic and therapeutic tasks. The work does not include the comprehensive scope of interpretation of medical findings requiring the professional background of the licensed physician.

Nurse Practitioners assist in the observation and evaluation of patients by performing such duties as taking case histories, conducting physical examinations and ordering

laboratory studies. They may carry out special procedures such as applying and removing casts, performing lumbar punctures or suturing minor lacerations.

Depending on the particular assignment Nurse Practitioners may perform routine incisions and drainages, provide wound care and debridement, perform nasogastric intubations and gastric analysis, draw blood specimens, order routine medications, etc. The Nurse Practitioner may also perform diagnostic tests such as insulin and IV glucose tolerance tolbutamide tests, tissue biopsies, paracentesis and other diagnostic procedures.

Nurse Practitioners enforce the rules and regulations governing the operation of a correctional institution and the confinement, safety, health and protection of inmates. This may, at times, require arduous physical exertion in the subduing of recalcitrant inmates who may be armed or assaultive.

Nurse Practitioners may be called upon to supervise the various work assignments of inmates.

On occasion, Nurse Practitioners may be required to carry firearms.

Where the Jobs Are

Vacancies may exist in the correctional institutions shown on the Geographic Availability List that is included in the application package.

QUALIFICATION REQUIREMENTS: Qualification Standards Handbook

Basic Requirements:

*** PROFESSIONAL REGISTRATION REQUIREMENT** - All applicants must have an active, current registration as a professional nurse in a State, the District of Columbia, the Commonwealth of Puerto Rico, or a Territory of the United States.

EXCEPTION: If you have graduated within the past 12 months from a State approved school of professional nursing, you may be appointed pending professional registration. However, you must attain registration within 6 months after appointment in order to keep

your job.

***BASIC EDUCATION REQUIREMENTS-** All Nurse positions require graduation from a professional school of nursing. The school must have been approved by the official accreditation body for the State, the District of Columbia, the Commonwealth of Puerto Rico or a U.S. Territory for the year of your graduation. Acceptable nursing programs include bachelor of science or higher degree programs in nursing, diploma programs in nursing, and associate degree programs in nursing.

Education equivalent to the type described above is acceptable. Professional registration as defined above meets this requirement.

*In addition to the basic requirements, applicants must meet one of the following to qualify for the GS-9 and/or GS-11 grade levels.

GS-9 GRADE LEVEL: Successful completion of all requirements for a master's degree (or equivalent) or 2 full years of progressively higher level graduate education in nursing.

OR

One year of specialized experience equivalent to at least the GS-7 grade level in the Federal Service. This experience must have equipped you with the particular knowledge, skills, and abilities to perform successfully the duties of the position.

GS-11 GRADE LEVEL: Successful completion of all requirements for a doctoral degree (Ph.D. or equivalent) or 3 full years

of progressively higher level graduate education in nursing.

OR

One year of specialized experience equivalent to at least the GS-9 grade level in the Federal Service. This experience must have equipped you with the particular knowledge, skills, and abilities to perform successfully the duties of the position.

NOTE: At both grade levels referenced above, graduate education in nursing must include a concentration in a field of nursing (e.g., teaching, a clinical specialty, research, administration, etc.) or in a closely related non-nursing field directly applicable to the requirements of this position.

Equivalent combinations of successfully completed graduate level education and specialized experience may be used to meet the requirement of one year of specialized experience at both grade levels referenced above.

Basis of Rating

Applicants will be rated on skill in making diagnosis, and selecting and providing appropriate treatment for medical or surgical EMERGENCIES (life or death or severe injury), as indicated until emergency assistance arrives; ability to assess a patient's condition, and to initiate appropriate treatment; knowledge of pharmaceuticals to treat disease and illness, to include a knowledge of the mechanism of action, side effects, toxic nature and drug interactions of medications;

ability to perform and interpret diagnostic tests in order to determine therapeutic treatment plans; and ability to deal effectively with patients. Ratings will be based upon statements in your application, responses to the Occupational Questionnaire for Nurse Practitioner and upon any evidence which may be secured by the Bureau of Prisons with respect to pertinent education and/or professional work experience.

Length of Eligibility

Once you are rated eligible, you will be placed on the list of eligibles for one year. You may extend your eligibility by submitting up-to-date information on your qualifications at intervals of not less than 10 months nor more than 12 months. (If the information will qualify you for a higher grade, you do not need to wait until the end of the 10th month to submit your up-to-date information).

Citizenship

Must be a U.S. citizen.

Employment Interview

All qualified candidates will be subject to an employee interview prior to final selection. Interviews will be held within the general area (approximately 250 miles, roundtrip) where the applicant resides. All candidates must pay expenses to the interview site and to their first employment location.

Physical Examination

All applicants are subject to satisfactory completion of a physical examination.

Security Investigation

All applicants are subject to satisfactory completion of a full-field security investigation.

Training

All applicants must successfully complete training provided by the Bureau as follows:

200 hours of formal training within the first year of employment.

Successful completion of the Introduction to Correctional Techniques Program is a condition of employment. 120 hours of specialized training at our residential center located at Glynco, Georgia within the first 60 days after appointment. The required training includes tests in academics, firearms, and physical abilities testing.

Benefits

Low-cost health and life insurance may be obtained through federal employee programs.

Eligible for retirement at age 50 with 20 years of service or any age with 25 years of service.

A strong internal merit promotion system allows further advancement opportunities.

Salary

Nurse Practitioners are appointed at the GS-9 and GS-

11 grade levels. Salaries of federal employees are adjusted periodically.

How to Apply

Application packages may be obtained by calling

1-800-800-2676 or by writing to:

Bureau of Prisons
Health Services Branch
320 First St., N.W., Rm 1034
Washington, DC 20534

Submit the following:

- * OF-612, Optional Application for Federal Employment; or Resume.
- * Occupational Questionnaire for Nurse Practitioner Position.
- * Credential evaluation of foreign medical education by a State Board of Nursing.
- * Employment Availability Statement.
- * College Transcript.
- * Professional Nurse Registration as defined in this announcement
- * Form DD-214, if applicable.
- * Form SF-15, Claim for 10-point Veteran Preference and a letter from the Veterans Administration

and/or a branch of the military (dated within the last 12 months).

SF-50 noting current or last position, grade level and duty location.

* If you have been convicted of a felony offense, submit proof of firearms relief that expressly authorizes you to possess a firearm.

* If you have been convicted of a misdemeanor crime of domestic violence, submit proof that the conviction has been expunged, or set aside or pardoned.

**SPECIAL SELECTION PRIORITY
CONSIDERATION PROVISIONS FOR
SURPLUS AND DISPLACED FEDERAL
EMPLOYEES:**

Individuals who have special selection priority rights under the Agency Career Transition Assistance Program (CTAP) or the Interagency Career Transition Assistance program (ICTAP) must be well qualified for the position to receive consideration for special priority selection. CTAP and ICTAP eligibles will be considered well qualified if they receive a score of 85 or above (excluding veterans preference points).

Current or former Federal employees seeking priority selection consideration under CTAP/ICTAP provisions must submit proof that they meet the requirements of 5 CFR 330.605 (a) for CTAP and 5 CFR 330.704 (a) for ICTAP. This includes a copy of the agency notice, a copy of their most recent performance rating and a copy of their most recent